



Minutes of the Meeting

MEETING:	PEO Scarborough Chapter Executive Meeting				
DATE:	Friday, 2009-02-06			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue).			PAGE:	1 of 3
CHAPTER BOARD:	Raju Chander, P.Eng. Madu Suthanan,P.Eng Ranee Mahalingam, P. Eng N. Asogan, P.Eng Tom Fernandes, P.Eng Ken Chiu, P.Eng. Whitefield Ye, P.Eng. Murad Hussain, P.Eng. Kwame Johnson, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X X X	GUESTS Volunteers Councilors	None None None

1. Call to Order

- 1.1. Raju called the meeting to order at 7:20 pm
- 1.2. Introduction of new members

Info

2. Routine Business

- 2.1. Appointment of minute taker
Murad Hussain was appointed to take minutes for this meeting. Tom Fernandes Moved and seconded by Ken Chiu
- 2.2. Approval of Agenda
Moved by Tom, seconded by Whitefield Ye to approve the agenda, all in favor.
- 2.3. Approval of 2008-12-05 meeting minutes
Moved by Ken seconded by Madu to approve the minutes, 4 in favour one against. Approved with proposed editorial changes
- 2.4. Action items outstanding from previous meeting minutes.

3. Decisions

3.1 Context setting for the year 2009

Thoughts of members about what they would like to see in our chapter.

- Nuclear Power, Fuel Cell station – Site Visit proposed by Whitefield
- Increase spending Money, e.g. subsidize trips to Stratford etc
- Introduction new projects such as Mechatronics
- Popularize, Engineering and how they help the community.
- Young inventors of the year,
- Summer BBQ, Summer Golf tournament,
- Introduce robotics projects
- Alternate Energy Contest
- Dragon Boat racing – PEO Scarborough rouge river
- First robotic is an American sponsor program, so when PEO attends they become a supporter rather than sponsor, so need more discussion.



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New activities and rejuvenation.

- Improve on existing activities and make them more better
- Jump into social networking such as Face book, Linked IN etc.

Contact information. – Collected information.

3.2 Assignment of Executives: Assistant Secretary, Assistant Treasurer, Education Coordinator and Event Coordinator.

- Assistant Treasurer is currently not currently required, will discuss about Assistant Secretary and Education Coordinator in the next Board meeting.
- Murad Hussain to take on Event Co-ordination.
- Ken will be PEO CPC-Co-ordination
- Whitefiled will assist Ken at Chapter level CPC co-ordination

3.3 Assignment of bank signing officer.

The following Board Officers will be the signing officer as per the By-Laws

- Raju Chander, P.Eng.
- MaduSuthanan Narayanapillai, P.Eng
- Ranee Mahalingam, P. Eng
- N. Asogan, P.Eng
- Tom Fernandes, P.Eng

3.4 GLP committee.

Retain the existing GLP sub-committee if the existing members agree.

3.5 Board Members

- Proposal set forward for Quarterly Board members only meeting, all in favour.
- Proposal set forward to have the board meeting on every first Friday of every Month, Ken to arrange location of meeting.

4. **Input/Action Items**

4.1 By-Law amendments

- Tom to review the By-Law amendments for editorial non intent changes as directed in AGM.

4.2 AGM

- COMMENT: Improve Venue and Food for the 2009 AGM.
- COMMENT: Better Sound system
- COMMENT: Easier TTC accessibility

4.3 BBC

- February 28th, 2009 is the BBC, encourage all board members to join

4.4 BBC – Brampton Chapter

- Tom Judging assistance and the testing team will provide assistance for testing.

4.5 Mathletics – Provincial and Chapter Level

- About \$5,000 received from PEO to conduct Provincial Competetion. This cost should be



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- used to host the province level competition
- Whitefield and Madu to support Raju with Matheletics and represent the Board.
- 4.6 Mathletics – Grand River Chapter March 28, 2009 – assistance
 - Mathletics team to decide about the details.
- 4.7 Career Fair – February 10, 2009, Woburn CI
 - Vyke to represent this Career Fair
- 4.8 Career Fair – February 28, 2009, Centennial Collegiate, Hon Margaret Best, MPP
 - This is the same day as BBC Day, so Madu will attend, Mike Sun and Mohammed Salim will assist.
 - Raju to commit and respond to Career Fair
- 4.9 Business cards for Board Members
 - Raju to contact the PEO Chapter Manager to see what is required to provide board members with the PEO Business cards and see how much it will cost to get the card.
 - Tom , Madu and Whitefield require PEO Card
- 4.10 Madu pointed out an issue with a 2007 cheque to PEO. Treasurer Tom to follow up on Un-cashed cheque sent to PEO back in 2007 and resolve the outstanding payment issue
- 4.11 Raju to create PEO email address for Murad, Madu, Raju and Whitefield. Raju to contact remaining board members regarding the addition email.
- 5. **Information**
 - 5.1 Councilors Report – None
 - 5.2
 - 5.3
- 6. **Other Business:**
- 7. **Next Meeting Date and Adjournment**
 - 7.1 Next meeting set for Friday March 6, 2009 at 6:30pm Yee Hong Center, to be booked by Ken, and order 4 food. Asogan will arrange extra food.
 - 7.2 Adjournment
 - Motion moved by Tom F., seconded by Ken to adjourn the meeting.
 - Meeting adjourned at 9:25PM ET

Minutes approved at BOD meeting of March 6, 2009