Minutes of Meeting # 10 (10 December, 2010)

1. **Call to Order**
   1.1. Raju called the meeting to order at 7:12 pm
   1.2. Introduction of attendees – Done around the table

2. **Routine Business**
   2.1. Appointment of minute taker
   2.2. Asogan was appointed to take minutes for this meeting. Madu moved and seconded by Ranee
   2.3. Approval of Agenda -Moved by Ranee, seconded by Alireza, all in favour.
   2.4. Approval of 2010-11-12 meeting minutes, Moved by Ranee seconded by Prasanta, all in favour.
   2.5. Monthly Financial Statement with comparison with Business Plan- Murad -
   2.6. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

3. **Decisions**
   3.1 Engineer’s Canada Recognition (Ranee/ Santosh) – Chapter will send list to PEO – Action by Raju.
   3.2 Changes to PEO act. Mobility of Engineers across Canada – Santosh. Suggested BOE to arrange seminars on the subject to enlighten membership on the changes. Unanimously agreed for seminars. Sub committee – Raju, Alireza, Gayathiri.

4. **Input/Action Items**
   4.2. Volunteer Training WORD Advanced (Postponed to Feb 2011. KIV) Murad–
   4.3. Event List and New Events finalise. Murad
   4.4. Adam Beck Visit Postponed to – next year – second quarter – to be booked in advance (Kannan/ Murad – KIV - Keep in View)
   4.5. Bombardier Aerospace – postponed to 2011,(KIV) Je Ha
   4.9. Newsletter # 4 release – Pompilian not present
   4.10. Scholarship Sub-Committee – Scholarship Report and dispatch of cheques. Kannan. Three students received cheques at CPC on Dec 01, 2010
   4.12. Mathletics – Chapter Level _ Pompilian (Report) – Participation 100 students. Send Thank you letters to guests - Raju

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4.14. Monitoring of our activities in 2010 to match Business Plan Submission – report will be done before AGM. Murad (taken under 2.5)
4.15. Assets list report status – Ken Chiu /Asogan List 95% complete – Asogan to send to Ken Chiu.
4.16. Web Updates – Asogan – reported updates done
4.17. Updated Volunteer list – Whitefield
   • Finalised? Sent to PEO yet? Finalized list to PEO – Raju.
4.18. Proposal to institute an award for volunteers at the Chapter level – Kannan
   • PEO guidelines to Kannan (Raju)
4.19. Promotional video (DVD) for the Chapter Report – Madu/Asogan/Pompilian). BOE requested to get quotes to have more accurate cost indication.
4.20. Engineers Without Borders’ proposals of Danielle Zacarias
   • To invite EWB to our AGM (KIV – Action Raju)
4.21. Fall CPC – feedback (Murad) – Full feed back at next in-camera meeting.
4.22. Volunteer Appreciation dinner and celebration – December (Raju, Uthayan, Pompilian, Asogan)
   • To be scheduled between 15 and 17 December
   • Place to be decided – Raju to send invitations.
4.25. NSBE Conference – Licesing Seminar. Write up for web-site (Ranee/Asogan) Check??
4.26. F1 Contest reported by Ranee. Asogan – report to Eng Dim. (Ranee Asogan)
4.27 Joint activity with NSBE/VOS – Feb 2011 (Raju) – Participate. Jega/Raju
4.29 Special Funding for Promotional DVD project (Asogan/Madu/Pompilian) – Councillors to be advised of the request and funding requirements.
4.30 Report on CLC meeting (Asogan/Murad) – Murad/Asogan presented.
4.31 12 month experience requirement for getting license (Raju) – open discussion – Suggestions/views to be sent to Raju.

5. Information

5.1 Councillors’ Report.
   • Chapter Allotments (Thomas Chong) – Thomas Chong explained the process.

6. Other Business:
Search Committee changed to. Raju – Chair, Dr. Santosh Gupta, Rakesh Shah since Ranee and Ken may join the board...

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<table>
<thead>
<tr>
<th>MEETING:</th>
<th>PEO Scarborough Chapter Board Meeting</th>
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</thead>
<tbody>
<tr>
<td>DATE:</td>
<td>Friday, 2010-12-10</td>
</tr>
<tr>
<td>TIME:</td>
<td>6.30 PM ET</td>
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7. **Next Meeting Date and Adjournment**
   7.1. Next meeting set for Feb 04, 2011 at 6:30pm, Venue: Yee Hong, booking by: Ken. Extra food
   Alireza
   7.2. Adjournment. Motion moved by Murad, seconded by William.
   7.3. Meeting adjourned at 9:30 PM ET

Minutes approved Feb 4, 2011