



Minutes of Meeting # 2 (09 Apr 10)

MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, 2010-04-09			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue).			PAGE:	1 of 2
CHAPTER BOARD:	Raju Chander, P.Eng. N. Asogan, P.Eng Ranee Mahalingam, P. Eng Madu Suthanan, P.Eng Murad Hussain, P.Eng Mahesh Mathrani, P.Eng. Whitefield Ye, P.Eng. Pompilian Tofilescu, EIT Joe Ha, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive	X X X X X	GUESTS ----- Volunteers ----- Councilors	Prof. Marisela Strocchia ----- attached in a seperate sheet. ----- Santosh Gupta, P.Eng Thomas Chong, P.Eng

1. Call to Order

- 1.1. Raju called the meeting to order at 7:20 pm
- 1.2. Introduction of members – A round of self introduction done

2. Routine Business

- 2.1. Appointment of minute taker.
- 2.2. Pompilian was appointed to take minutes for this meeting. Madu Moved and seconded by Asogan
- 2.3. Approval of Agenda -Moved by Pompilian, seconded by Murad to approve the agenda, all in favour.
- 2.4. Approval of 2010-02-26 and 2010-03-20 meeting minutes, Moved by Asogan seconded by Madu to approve the minutes, all in favour.
- 2.5. Monthly Financial Statement – Murad – presented verbally
 - New signing authorities to be informed to bank and reconciled(Action on Murad)
- 2.6. Action items outstanding from previous meeting minutes. Moved to the current agenda.

3. Decisions

- 3.1. Land Acquisition (Public Works undertaken (??) by Chapter to train EITs) –
 - Asogan to prepare 1-2 pages report to be sent to PEO for advice.
- 3.2. WTPEO- Making the Right Connections – Investment opportunities in University Research.
 - Decided to support by sending blast email to SCPEO members
- 3.3. Mentoring EITs – PEO New Activity
 - Decision to taken ifor Scarborough Chapter to participate in the PEO mentorship program
 - Murad proposed, Madu second, all in favour to participate.
- 3.4. Purchasing of equipment
 - Max. \$1000 to be spent on buying portable audio equipment. Asogan and Abdur Razzaque to look into specific equipment – all in favour
 - Raju proposed acquisition of a laptop for Chapter. This is required for many of our events and is required to record the board meeting minutes. Murad and Pompilian to look into laptop acquisition. Limit \$600 for laptop

4. Input/Action Items

- 4.1. Prof. Marisela Strocchia, Sheridan College, Institute of Technology and Advanced Learning's presentation (special invitee)
 - Presented about the college what they do, benefits of collaboration etc.



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- 4.2. Web Updates (Asogan)
 - BBC pictures uploaded. 1GB available for file storage on PEO server. Madu will be trained to use it
- 4.3. Volunteer Training Report (Madu)– Draft Program for the Year
 - Madu to attach his written report to the minutes
- 4.4. Career fair – March 27 – Margaret Best (Murad)
 - SCPEO represented by Murad, Lipika, Pompilian. Over 50 participants in 2 hours and they asked questions about engineering profession. We had the most technologically advanced booth. Received thanks from Margaret Best. Webiste is to be updated with a report (Action Murad).
- 4.5. Schedule of project start dates for major events – BBC, Mathletics etc.
 - List of events for the next meeting (Action Murad)
 - To choose Chapters volunteers who want to undertake the Project Manager position for each of this events – seen as an opportunity for personal and professional development for such volunteers
- 4.6. Event List and New Events
 - List with proposed events to be submitted to and approved by the Board (same as 4.5)
- 4.7. Newsletter (Pompilian)
 - Chair’s report already available
 - Kwame – report on NSBE
 - Kannan – article on Scholarships
- 4.8. Scholarship Sub-Committee (Kannan)

Application forms have been made, waiting for Subcommittee approval before being sent to schools. David Dias, Melissa, Gayathiri – new volunteers for scholarship subcommittee. Ideas to advertise – Facebook, Newspapers (Mirror, Snap), Public libraries
- 4.9. GLP – Team report (Madu)
 - No report
- 4.10. National Society of Black Engineers (NSBE) Conference March 31, 2010 Report (Raju)
 - SC participated with 4 delegates and 3 volunteers. NSB convention attended by approx. 10.000 participants mainly from USA. 1 licensing seminar and 2 Mathletics sessions conducted by chapter. They were all very well received.
- 4.11. Activity Report for 2009 – Fix dates to prepare and send – Done at in-camera meeting (Action Murad) – End of April
- 4.12. Monitoring of our activities in 2010 to match Business Plan, and note changes in BP as and when necessary – Done at in-camera meeting (Action Murad) – End of April
- 4.13. Auditor to be called as Financial Examiner
 - PEO accepted the use of term Financial Examiner instead of Auditor
- 4.14. Position of our Assets list (Ken Chiu)
- 4.15. Engineering Dimensions - Mathletics
 - Asogan presented an article about Provincial Mathletics and it was published in “Engineering Dimensions”
- 4.16. Vision of Science, April 24, 2010-04-09
 - Vyjaynathi to lead with Parvez, Kannan, Gayathiri to represent the Chapter
- 4.17. Mathletics – OCMA at Orangeville, May 28 – A presentation about Mathletics to Ontario coleeege and school teachers by Raju, Kannan is volunteering
- 4.18. Mathletics question-bank
 - Paul leading gathering questions for Mathletics. To provide format for questions. Team: Paul, Joe Ha, other volunteers
- 4.20 PEO AGM (May 7&8) and training
 - Details on PEO website. Chapter to sponsor volunteers participation
 - Training:
 - Chapter: Bhavin, Murad, Pompilian, Melissa, Gayathiri, Parvez, Ismail, Kannan



**Professional Engineers
Ontario**
Scarborough Chapter

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- GLP: Ali, Abdur, Asogan
- 4.21 CPC – last week of May – Murad, Alireza to help Ken
- 5. **Information**
 - 5.1 Councillors' Report
 - Santosh reported
 - Council meeting next week (Thursday, Friday) considering changes to Act
 - One of the items – recognition of EIT in the Act
 - Details available on PEO website
 - Thomas Chong presented report
- 6. **Other Business:**
 - 6.1 None
- 7. **Next Meeting Date and Adjournment**
 - 7.1. Next meeting set for May 14 at 6:30pm, Venue: same, to be booked by Ken. Madu will arrange extra food.
 - Adjournment
 - 7.2. Motion moved by Pompilian, seconded by Asogan to adjourn the meeting.
 - 7.3. Meeting adjourned at 9:55 PM ET

Minutes approved at BOD meeting of May 14, 2010