Minutes of Meeting # 2 (09 Apr 10)

**MEETING:** PEO Scarborough Chapter Board Meeting

**DATE:** Friday, 2010-04-09

**LOCATION:** Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue).

**CHAPTER BOARD:**
- Raju Chander, P.Eng.
- N. Asogan, P.Eng.
- Ranee Mahalingam, P.Eng.
- Madu Suthanan, P.Eng.
- Murad Hussain, P.Eng.
- Mahesh Mathrani, P.Eng.
- Whitefield Ye, P.Eng.
- Pompilian Tofilescu, EIT
- Joe Ha, EIT
- Chair
- Vice Chair
- Past Chair
- Secretary
- Treasurer
- Executive
- Executive
- Executive
- GUESTS
- Volunteers
- Guests
- Volunteers

**CHAPTER BOARD:**
- Prof. Marisela Strocchia
- Santosh Gupta, P.Eng.
- Thomas Chong, P.Eng.
- Councilors

<table>
<thead>
<tr>
<th>CALL TO ORDER</th>
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<tbody>
<tr>
<td>1. Raju called the meeting to order at 7:20 pm</td>
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<td>1. Introduction of members – A round of self introduction done</td>
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<thead>
<tr>
<th>ROUTINE BUSINESS</th>
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<tbody>
<tr>
<td>2.1. Appointment of minute taker.</td>
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<td>2.2. Pompilian was appointed to take minutes for this meeting. Madu Moved and seconded by Asogan</td>
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<td>2.3. Approval of Agenda -Moved by Pompilian, seconded by Murad to approve the agenda, all in favour.</td>
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<tr>
<td>2.4. Approval of 2010-02-26 and 2010-03-20 meeting minutes, Moved by Asogan seconded by Madu to approve the minutes, all in favour.</td>
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<td>2.5. New signing authorities to be informed to bank and reconciled (Action on Murad)</td>
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<td>2.6. Action items outstanding from previous meeting minutes. Moved to the current agenda.</td>
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<tr>
<th>DECISIONS</th>
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<tr>
<td>3.1. Land Acquisition (Public Works undertaken ??) by Chapter to train EITs –</td>
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<td>- Asogan to prepare 1-2 pages report to be sent to PEO for advice.</td>
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<td>3.2. WTPEO- Making the Right Connections – Investment opportunities in University Research.</td>
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<td>- Decided to support by sending blast email to SCPEO members</td>
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<td>3.3. Mentoring EITs – PEO New Activity</td>
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<td>- Decision to taken ifor Scarborough Chapter to participate in the PEO mentorship program</td>
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<td>- Murad proposed, Madu second, all in favour to participate.</td>
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<td>3.4. Purchasing of equipment</td>
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<td>- Max. $1000 to be spent on buying portable audio equipment. Asogan and Abdur Razzaque to look into specific equipment – all in favour</td>
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<td>- Raju proposed acquisition of a laptop for Chapter. This is required for many of our events and is required to record the board meeting minutes. Murad and Pompilian to look into laptop acquisition. Limit $600 for laptop</td>
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<tr>
<td>4.1. Prof. Marisela Strocchia, Sheridan College, Institute of Technology and Advanced Learning’s presentation (special invitee)</td>
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<td>- Presented about the college what they do, benefits of collaboration etc.</td>
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<th>MEETING:</th>
<th>PEO Scarborough Chapter Board Meeting</th>
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<tbody>
<tr>
<td>DATE:</td>
<td>Friday, 2010-04-09</td>
</tr>
<tr>
<td>TIME:</td>
<td>6.30 PM ET</td>
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4.2. Web Updates (Asogan)
   • BBC pictures uploaded. 1GB available for file storage on PEO server. Madu will be trained to use it

4.3. Volunteer Training Report (Madu) – Draft Program for the Year
   • Madu to attach his written report to the minutes

4.4. Career fair – March 27 – Margaret Best (Murad)
   • SCPEO represented by Murad, Lipika, Pompilian. Over 50 participants in 2 hours and they asked questions about engineering profession. We had the most technologically advanced booth. Received thanks from Margaret Best. Website is to be updated with a report (Action Murad).

4.5. Schedule of project start dates for major events – BBC, Mathletics etc.
   • List of events for the next meeting (Action Murad)
   • To choose Chapters volunteers who want to undertake the Project Manager position for each of these events – seen as an opportunity for personal and professional development for such volunteers

4.6. Event List and New Events
   • List with proposed events to be submitted to and approved by the Board (same as 4.5)

4.7. Newsletter (Pompilian)
   • Chair’s report already available
   • Kwame – report on NSBE
   • Kannan – article on Scholarships

4.8. Scholarship Sub-Committee (Kannan)
   Application forms have been made, waiting for Subcommittee approval before being sent to schools. David Dias, Melissa, Gayathiri – new volunteers for scholarship subcommittee. Ideas to advertise – Facebook, Newspapers (Mirror, Snap), Public libraries

4.9. GLP – Team report (Madu)
   • No report

4.10. National Society of Black Engineers (NSBE) Conference March 31, 2010 Report (Raju)
   • SC participated with 4 delegates and 3 volunteers. NSB convention attended by approx. 10,000 participants mainly from USA. 1 licensing seminar and 2 Mathletics sessions conducted by chapter. They were all very well received.

4.11. Activity Report for 2009 – Fix dates to prepare and send – Done at in-camera meeting (Action Murad) – End of April

4.12. Monitoring of our activities in 2010 to match Business Plan, and note changes in BP as and when necessary – Done at in-camera meeting (Action Murad) – End of April

4.13. Auditor to be called as Financial Examiner
   • PEO accepted the use of term Financial Examiner instead of Auditor

4.14. Position of our Assets list (Ken Chiu)

4.15. Engineering Dimensions - Mathletics
   • Asogar presented an article about Provincial Mathletics and it was published in “Engineering Dimensions”

4.16. Vision of Science, April 24, 2010-04-09
   • Vyjaynthi to lead with Parvez, Kannan, Gayathiri to represent the Chapter

4.17. Mathletics – OCMA at Orangeville, May 28 – A presentation about Mathletics to Ontario collegege and school teachers by Raju, Kannan is volunteering

4.18. Mathletics question-bank
   • Paul leading gathering questions for Mathletics. To provide format for questions. Team: Paul, Joe Ha, other volunteers

4.20. PEO AGM (May 7&8) and training
   • Details on PEO website. Chapter to sponsor volunteers participation
   • Training:
     - Chapter: Bhavin, Murad, Pompilian, Melissa, Gayathiri, Parvez, Ismail, Kannan
MEETING: PEO Scarborough Chapter Board Meeting

DATE: Friday, 2010-04-09

GLP: Ali, Abdur, Asogan

TIME: 6.30 PM ET

4.21 CPC – last week of May – Murad, Alireza to help Ken

5. Information

5.1 Councillors’ Report
Santosh reported
- Council meeting next week (Thursday, Friday) considering changes to Act
- One of the items – recognition of EIT in the Act
- Details available on PEO website

Thomas Chong presented report

6. Other Business:
6.1 None

7. Next Meeting Date and Adjournment
7.1. Next meeting set for May 14 at 6:30pm, Venue: same, to be booked by Ken. Madu will arrange extra food.

Adjournment
7.2. Motion moved by Pompilian, seconded by Asogan to adjourn the meeting.
7.3. Meeting adjourned at 9:55 PM ET

Minutes approved at BOD meeting of May 14, 2010