



**Professional Engineers
Ontario**
Scarborough Chapter

Minutes of Meeting # 6 (3 Jul 09)

MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, 2009-07-03			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue).			PAGE:	1 of 2
CHAPTER BOARD:	Raju Chander, P.Eng. Madu Suthanan, P.Eng Ranee Mahalingam, P. Eng N. Asogan, P.Eng Tom Fernandes, P.Eng Ken Chiu, P.Eng. Whitefield Ye, P.Eng. Murad Hussain, P.Eng. Kwame Johnson, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X X X X X	GUESTS ----- Volunteers ----- Councilors	Hussam Malek Vyke (EIT) Nirmalan, Mustafa (EIT) Santosh, P.Eng Denis Carlos, P.Eng

1. Call to Order

- 1.1. Vice Chair Madu called the meeting to order at 7:08 pm
- 1.2. Introduction of new members

2. Routine Business

- 2.1. Appointment of minute taker
Asogan was appointed to take minutes for this meeting. Denis Moved and seconded by Ranee.
- 2.2. Approval of Agenda – Madu proposed 2 changes in the Agenda – to include TETRA (4.18) and visit to Raju Chander (5.2)
Agenda approved with amendment. Moved by Murad, seconded by Ranee. All in favor.
- 2.3. Approval of 2009-06-05 meeting minutes. Minutes approved.
Moved by Murad seconded by Asogan. All in favour.
- 2.4 Monthly Financial Statement (Tom). Treasurer Tom verbally reported financial status.
- 2.5 Action items outstanding from previous meeting minutes. – Contact name for chapter treasurer must be notified to PEO. Ken's name must be changed to Tom Fernandes.

3. Decisions

- 3.1 None
- 3.2
- 3.3

4. Input/Action Items

4.1 Web Updates (Asogan/Murad). Asogan reported that Web updates had been done and Newsletter also uploaded. Some BOD members (who are not in PEO's email list) did not get the email blast. Asogan to send the link to BOD members.

New items for website – to include past BOD meeting minutes, next BOD meeting notice, upcoming events, event report of May 15 – Engineer's visit to Sacred Heart Catholic School

4.2 Volunteer Training – Forthcoming training on Excel for accounting (Madu) – Madu reported on the progress of registration and informed that few more places are available. Also explained the reason for the selection of the subject for training. Asogan to send reminder.



MEETING:	PEO Scarborough Chapter Board Meeting		
DATE:	Friday, 2009-07-03	TIME:	6.30 PM ET

PC's from PEO Volunteer Training – method for allocation (Madu/Asogan) – Asogan reported that the chapter received 10 CPU's with keyboard and mice, 4 CRT monitors, power cables from PEO and 3 CRT monitors from Councilor Denis Carlos.

It was felt that the computers be distributed to active volunteer, who do not have a computer to work with, be given 1st preference. Applications to be called for from active volunteers.

- 4.3 Mathletics – Provincial and Chapter Level (Raju/Madu/Whitefield)
- Progress on questions – Madu. Madu explained progress on questions were not very promising. All BOD members were requested to submit 5 questions/answers each, by next meeting. Madu to send criteria for questions, sample questions to all BOD members.
 - Booked Civic Center, for Provincial contest on Nov 28, 2009
 - Booked Centennial College, for chapter level contest on Nov 21, 2009
 - Possibilities of YMCA/ Chinese Cultural center for future events (Murad/Santosh) – in progress

- 4.4 Event List and New Events (Murad) – Mura reported that an event list has been sent to Raju. In addition, include a new event for Jul 10 on Excel for Accounting and seminar on "Tax credit".

- 4.5 Education Coordinator Report (Kwame) – in the absence of Kwame, Asogan reported the receipt of report from Kwame on the visit to Sacred Heart Catholic School. The event was a successful one. A thank you letter received from school teacher.

- 4.6 Volunteer Coordinator Report (Whitefield) – Proposed joint venture event for EIT's by York, Scarborough and Toronto East Chapters discussed. Whitefield to follow up.

- 4.7 Scholarship Sub-Committee (Ranee) – Ranee reported 14 applications received from 7 Male and 7 Female students. A meeting has been scheduled for 7th July. Subject of possibilities of increasing the number of scholarships was discussed. The funds for additional scholarship to be met from chapter fund raising activities.

Motion tabled: To add 2 more scholarships, each \$ 500.00 through funds raised by the chapter in financial year 2009. Moved by Ranee, Seconded by Murad. Motion carried by majority votes after discussion.

- 4.8 Licensing Experience (Raju) – Postponed to next meeting
- 4.9 Newsletter – Status (Asogan) – Already reported at 4.1
- 4.10 Engineer visit Sacred Heart Catholic School (Kwame) – reported at 4.5
- 4.11 Visit to Enbridge Fuel Cell – 2nd round (Bhadresh/Mustafa) – to report at next meeting.
- 4.12 Additional laptop/projector/screen – status of purchase (Madu) – Laptop purchased. Projector/screen outstanding.
- 4.13 Activity Report 2008 (Raju/Madu/Tom) – sent to PEO. Business Plan 2010 also sent.
- 4.14 Visions of Science, Ryerson University, status of Thank you letter (Madu) - Done
- 4.15 National Society of Black Engineers (NSBE) Conference March 31, 2010 Additional info (Raju) – to take up at next meeting
- 4.16 PEO Education Conference – Oct 16/17, 2009 – Send reminder to Kwame to follow up with PEO.
- 4.17 GLP – Team report (Madu) – Madu reported that Madu, represented Scarborough Chapter at the fund raising ball game event organized by MPP Brad Duguid.
- 4.18 (New item) – TETRA – Madu introduced TETRA and that he attended an event of TETRA on June 18, and how their activities enhance lifestyle of disabled persone. Engineers could be of great assistance to this organization.

Action; Chapter to arrange an event where a member of TETRA will speak to chapter members.



MEETING:	PEO Scarborough Chapter Board Meeting		
DATE:	Friday, 2009-07-03	TIME:	6.30 PM ET

5. Information

- 5.1 Councilors Report – Santosh and Denis presented their reports
- 5.2 (New Item) – Madu explained that Chair Raju had to undergo a surgery and Madu, Raneer with their spouses and Asogan visited Raju at home.

6. Other Business:

- 6.1 Condolence letter to Junior Councillor - Thomas Chong (Raju) – To remind Raju

7. Next Meeting Date and Adjournment

- 7.1 Next meeting set for Friday August 7, 2009 at 6:30pm, Venue: Yee Hong Centre, to be booked by Ken. Murad will arrange extra food.
- 7.2 Adjournment
Motion moved by Tom., seconded by Ken to adjourn the meeting.
Meeting adjourned at 9:08 PM ET

Minutes approved by board on 7th Aug 2009