



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Thursday, 2010-06-10			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue).			PAGE:	1 of 2
CHAPTER BOARD:	Raju Chander, P.Eng. N. Asogan, P.Eng Ranee Mahalingam, P. Eng Madu Suthanan, P.Eng Murad Hussain, P.Eng Mahesh Mathrani, P.Eng. Whitefield Ye, P.Eng. Pompilian Tofilescu, EIT Joe Ha, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive Executive	X X X X X X X X	GUESTS Volunteers Councilors	See attached attendance list

1. Call to Order

- 1.1. Raju called the meeting to order at 7:20 pm
- 1.2. Introduction of new members – done around the table

2. Routine Business

- 2.1. Appointment of minute taker
- 2.2. Pompilian was appointed to take minutes for this meeting. Madu moved and seconded by Joe
- 2.3. Approval of Agenda
 - 4.16 added to the agenda
 - Moved by Pompilian, seconded by Rakesh to approve the agenda, all in favor.
- 2.4. Approval of 2010-05-14 meeting minutes. Moved by Joe seconded by Rakesh to approve the minutes with Santosh's corrections, all in favour.
- 2.5. Monthly Financial Statement – Murad presented the report
- 2.6. Action items outstanding from previous meeting minutes – already included in the Agenda

3. Decisions

- 3.1. Mentorship Programme (Lead role for Whitefield). Agreed through email.
- 3.2. Camera acquisition – Asogan and Kannan will look after the acquisition of a DSLR camera, maximum \$1000 to be spent. Madu moved, Ranee second. All in favour.

4. Input/Action Items

- 4.1. Mentorship Programme – In the absence of Whitefield, Raju presented updates on the Programme which has been already launched by PEO HQ.
- 4.2. CPC May 31, 2010 (Murad)
 - Good feedback from the participants
 - Many thanks to our volunteers for this successful event.
 - Reviews from the participants and guests to be posted on website and published in the Newsletter
- 4.3. Volunteer Training plan (Madu) – Project Management, Photography editing
 - Microsoft Project training scheduled for June 19 (4 -7 p.m), Murad will book the room, Madu to send notice to active volunteers by Saturday June 12,
 - Photography editing training scheduled for August 21, 4 – 7 p.m. – Madu
 - Microsoft Word – Advanced techniques training – October 16, 4 - 7 p.m. – Murad
- 4.4. Event List and New Events include BBC, Athletics etc.
 - Preventive Maintenance Seminar – tentative date: mid July. In charge Mahesh – will provide info to Asogan for website
 - Licensing for new disciplines seminar – July 26, 6:30 – 8:00 p.m., in charge Joe Ha



MEETING:	PEO Scarborough Chapter Board Meeting		
DATE:	Thursday, 2010-06-10	TIME:	6.30 PM ET

- Sir Adam Beck plant tour – Kannan/Murad - in charge
- Mathletics – Pompilian – Project Manager, Team: Paul, Kannan, Rakesh, Gayathiri. Raneer to book the Civic Centre auditorium and provide the date, Saturdays in the month of November.
- Event list to be attached to Agenda for each meeting (action : Murad)
- 4.5. Newsletter update (Pompilian): Articles for Newsletter
 - Mathletics and question template (Action : Paul)
 - Vision of Science – (Action : Madu)
 - AGM training feedback (Action : Kannan and Asogan)
 - Finance for engineers(Action : Murad)
 - Raju – AGM and CPC(Action : Raju)
 - Due date for all articles – June 19
- 4.6. Scholarship Sub-Committee – Kannan provided report
- 4.7. GLP – Team report Madu
 - May 26 – Team meeting – report presented by Madu, Murad and Raju
 - Murad proposed a tentative meeting between engineers and politicians/candidates – tentative date - beginning of October
- 4.8. Mathletics – OCMA (Ontario College Mathematics Association) May 28, 2010 – Raju/Kannan presented the report on Mathletics
- 4.9. Mathletics Question bank (Paul)
 - Paul proposed that everybody to contribute one question every month
- 4.10. 2009 Activity Report and 2011 Business Plan – to be reviewed and approved in-camera meeting
- 4.11. Monitoring of our activities in 2010 to match Business Plan, and note changes in BP as and when necessary – To be done in-camera meeting (Raju)
- 4.12. Assets list report status (Ken Chiu) – will be finalized before next Board meeting
- 4.13. Land Acquisition (Public Works undertaking by Chapter to train EITs) (Asogan)
 - Request sent to PEO awaiting for feedback
- 4.14. Web Updates
 - Asogan presented report
 - Alireza to help with web updates - Murad will train
- 4.15. ECRC (East Central Regional Congress) on June 26 (Raju/Asogan) – Explained what is ECRC. Issues to be taken to be sent to Raju/Asogan.
- 4.16. Updated volunteer list – needed (Whitefield)

5. Information

5.1 Councillors' Report – no councillor attended

6. Other Business: none

7. Next Meeting Date and Adjournment

- 7.1. Next meeting set for July 12 at 6:30pm, Venue: 39 Kimbercroft Rd, to be booked by Murad who will also arrange extra food.
- 7.2. Adjournment Motion moved by Madu, seconded by Murad.
- 7.3. Meeting adjourned at 9:20 PM ET