



MEETING:	PEO Scarborough Chapter Board Meeting				
DATE:	Friday, 2010-11-12			TIME:	6.30 PM ET
LOCATION:	Yee Hong Centre for Geriatric Care, 60 Scottfield Dr.ON, (SE of Middlefield and Finch Avenue)....			PAGE:	1 of 3
CHAPTER BOARD:	Raju Chander, P.Eng.	Chair		GUESTS	
	N. Asogan, P.Eng	Vice Chair	X	-----	
	Ranee Mahalingam, P. Eng	Past Chair	X	Volunteers	
	Madu Suthanan, P.Eng	Secretary	X	See list	
	Murad Hussain, P.Eng	Treasurer	X	Councilors	
	Mahesh Mathrani, P.Eng.	Executive		Thomas Chong,P. Eng	
	Whitefield Ye, P.Eng.	Executive	X	Denis Carlos, P. Eng	
	Pompilian Tofilescu, EIT	Executive	X		
	Joe Ha, EIT	Executive			

1. Call to Order

- 1.1. Asogan called the meeting to order at 7:05 pm
- 1.2. Introduction of attendees – Done around the table

2. Routine Business

- 2.1. Appointment of minute taker
- 2.2. Pompilian was appointed to take minutes for this meeting. Madu moved and seconded by Murad
- 2.3. Approval of Agenda -Moved by Ranee, seconded by Pompilian, all in favour.
- 2.4. Approval of 2010-10-15 meeting minutes, Moved by Whitefield seconded by Rakesh, all in favour.
- 2.5. Monthly Financial Statement – Murad presented a brief statement. Said he will present a complete statement comparing to the business plan in December meeting.
- 2.6. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

3. Decisions

4. Input/Action Items

- 4.1. Mentorship Programme – Latest developments – Raju/Whitefield.
 - Whitefield presented the report.
 - Mentors have been surveyed by phone and the mentor-mentee meetings are going well.
- 4.2. Volunteer Training WORD Advanced –
 - Murad postponed the date to February 2011
- 4.3. Event List and New Events finalise.
 - Murad: Will be finalized before AGM
- 4.4. Technical Presentation – “Light and Health” Report
 - Uthayan reported very good feedback from participants (about 30)
- 4.5. Adam Beck Visit Postponed to – next year – second quarter – to be booked in advance (Kannan/Murad – KIV - Keep in View)
 - Whitefield contacted a tour operator: \$1400 for bus/12 hours – 56 people
- 4.6. Bombardier Aerospace – postponed to 2011,(KIV) Je Ha not present
- 4.7. Technical seminar: “Cost Estimating for Major Projects”. (Prasanta Das) December 9, 2010, Malvern Library
 - Event has been posted on chapter website
 - Asogan will send mail blast in the next couple of days
- 4.8. Preventive Maintenance Seminar- Oct 5 - Dave will prepare and send review report



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- 4.9. Newsletter # 4 release – Pompilian – To be released before Dec Holiday season to be in time for AGM.
- 4.10. Scholarship Sub-Committee – Report. Kannan – not present
- Recipients have been decided.
 - Scholarships will be awarded at the CPC
 - Application for release of funds to be done by Kannan, who also has to submit report to PEO
 - Murad to contact Kannan
- 4.11. GLP – Team report – No report
- MPP Margaret Best fundraising dinner on Nov 16. Raneer will participate
- 4.12. Mathletics Question bank Report. Paul not present
- 4.13. Mathletics – Chapter Level _ November 27, 2010 Pompilian (Report)
- 97 registrations to date
 - Whitefield to print more T-shirts
 - invited political guest – Murad to invite M.Best or Bas B.
 - invited Flex Auto DTCO Engineering Manager? - not available.
 - Uthayan to invite engineering manager
 - Abid to arrange food
- 4.14. Monitoring of our activities in 2010 to match Business Plan Submission – report will be done before AGM
- 4.15. Assets list report status – Ken Chiu – not present
- 4.16. Web Updates – Asogan
- Upcoming events are updated
 - Murad to submit list of recipients for CPC.
- 4.17. Updated Volunteer list – Whitefield
- Not sent to PEO yet
 - Whitefield to compile the final list.
- 4.18. Proposal to institute an award for volunteers at the Chapter level – Kannan not present
- PEO guidelines to Kannan (Raju)
- 4.19. Promotional video (DVD) for the Chapter Report – Madu/Asogan/Pompilian)
- Madu present the report on subcommittee first meeting
 - Report to be attached to BOD meeting minutes.
 - Subcommittee will continue to work on planned timeline
 - A decision to be taken on next board meeting
- 4.20. Engineers Without Borders' proposals of Danielle Zacarias
- To invite EWB to our AGM (KIV – Action Raju)
- 4.21. Fall CPC – Progress (Murad)
- December 1st
 - Volunteers: Abid, Rakesh, Prasanta
 - MC: Pompilian
- 4.22. Volunteer Appreciation dinner and celebration – December (Raju, Uthayan, Pompilian, Asogan)
- To be scheduled between 15 and 17 December
 - Place to be decided
- 4.23. AGM 2011 and Elections
- 29 January 2011
 - Raju, Ken (lead), Raneer – AGM committee
 - Nominations Committee: Raneer (lead), Rakesh, Raju
 - Draft Minutes of last AGM (2010 Jan) Madu/Vyke
 - Draft Minutes of 2009 (Asogan)
 - Bylaw amendments to be presented to next BOD
 - Bylaw review committee: Raju, Uthayan
- 4.24. BBC 2011 – Planning – Progress - Uthayan
- February 26 (March 5 backup date)



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- Asogan to send SOP to Uthayan, and contact Sunaina for availability
- Asogan to assist

4.25. NSBE Conference (Ranee)

- Licensing seminar organized by NSBE
- 20 students participated
- Ranee to send write up for website update.

4.26. F1 Contest reported by Ranee.

- Asogan to post the report on web
- Also a report to be submitted to PEO

5. **Information**

5.1 Councillors' Report.

- Denis presented report
- Next Council will decide president election and PEO bylaw amendments
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6. **Other Business:**

7. **Next Meeting Date and Adjournment**

7.1. Next meeting set for December 10, 2010 at 6:30pm, Venue: Ye Hong Centre, booking by: Ken extra food Asogan/Murad

7.2. Adjournment. Motion moved by Pompilian, seconded by Ranee.

7.3. Meeting adjourned at 9:30 PM ET