Minutes of Meeting # 8 (15 October, 2010)

Approved at the BOE meeting held on 12 November, 2010.

1. Call to Order
   1.1. Raju called the meeting to order at 7:10 pm
   1.2. Introduction of new members – Done around the table

2. Routine Business
   2.1. Appointment of minute taker
   2.2. Pompilian was appointed to take minutes for this meeting. Madu moved and seconded by Murad
   2.3. Approval of Agenda -Moved by Rakesh, seconded by Mahesh, all in favour.
   2.4. Approval of 2010-09-17 meeting minutes, Moved by Pompilian seconded by Parvez, all in favour.
   2.5. Monthly Financial Statement – Murad provided a brief statement. Murad to provide a comparison of our business plan and the expenses in the next meeting.
   2.6. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

3. Decisions

4. Input/Action Items
   4.1. ECRC Report
       • Raju presented the Report
       • Meeting of chairs/vice-chairs from 6 East-Central Region
       • Raju and Murad represented Scarborough Chapter
       • Main subject – latest developments on PEO Council decisions regarding elections and PEO bylaws. Denis and Santosh presented clarifications.
       • Program in running well
       • First week of December get together for all mentor/mentees – Joint event – York and Scarborough Chapter.
   4.3. Volunteer Training WORD Advanced – Murad.
       • Questionnaire handed to volunteers to decide training level
       • Questionnaire will be emailed to all volunteers by Madu
       • At the end of training ETAP software will be introduced
   4.4. Event List and New Events include BBC, Mathletics etc. Review & finalise. Murad.
   4.5. Technical Presentation – “Light and Health” (effects of light on health)
       • October 28, 2010, Malvern Library, Uthayan.
   4.6. Adam Beck Visit (Kannan/Murad) – PEO insurance will not cover people travelling by car.
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Advised by PEO to use bus facility – next year – second quarter – to be booked in advance
4.9. Preventive Maintenance Seminar- Oct 5 - Dave
   • Well prepared PP
   • Length of presentation – reasonable
   • A more technical presentation was expected
4.10. Newsletter release - Pompilian
   • Issue # 3 Newsletter – has been released. Pompilian was appreciated for the good work.
4.11. Scholarship Sub-Committee - Report (Kannan)
   • Awards winners have been selected
   • Kannan presented a few proposals to improve the process of awarding scholarships. To be sent to the secretary and introduced in the next year BOD meeting agenda.
   • Kannan to provide names of winners for website and Newsletter
4.12. GLP – Team report
   • GLP Report to be sent to PEO – Asogan.
4.13. Mathletics Question bank (Paul)
   • Tuesday October 26, Question Bank Team meeting. Team members – Paul (lead), Kannan, Vishant, Joe, Raju
4.14. Mathletics – Chapter Level _ November 27, 2010
   • Pompilian presented report
   • Murad to invite political guest
   • Pompilian to invite Flex Auto DTCO Engineering Manager
4.15. Mathletics – Sudbury Chapter, Oct 16, 2010 (Raju)
   • Cancelled due to very poor response.
4.16. Monitoring of our activities in 2010 to match Business Plan Submission – (Murad)
4.17. Assets list report status – (Ken Chiu)
   • Updates to be sent to ken
4.18. Web Updates – Asogan not present. However all the web updates were made by Asogan.
4.19. Updated Volunteer list – Whitefield not present
   • Requested by PEO
4.20. Proposal to institute an award for volunteers at the Chapter level – Kannan
   • Raju to send PEO guidelines to Kannan
   • Ranee submitted two nominations for the Pioneer Award
4.21. Mathletics by Panorama India, October 2.
   • Raju presented the report
4.22. Mississauga “engineers as managers” Report (Uthayan)
   • Uthayan represented Scarborough Chapter
   • 400 engineers attended
   • Some of presentations posted and can be downloaded from Mississauga Chapter website
4.23. Promotional video (DVD) for the Chapter Report -team has not met yet
4.24. Engineers Without Borders’ proposals of Danielle Zacarias (Raju)
   • To invite EWB to our AGM
4.25. Fall CPC – Murad to take charge
   • Murad, Ken, Kannan, Rakesh, Whitefield
   • Week of November 29
4.26. Volunteer Appreciation dinner and celebration
   • Scheduled for December
   • Raju, Uthayan, Pompilian, Asogan

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4.27. AGM 2011 and Elections
   - January 2011
   - Raju, Ken (lead), Ranee – AGM committee
   - Nominations Committee: Ranee (lead), Rakesh, Raju

4.28. BBC 2011 – Planning – Project Manager appointment (Raju)
   - Uthayan will be BBC 2010 PM

4.29. NSBE Conference
   - Ranne will present a seminar in licensing.

5. Information

5.1 Councillors’ Report.
   - Detailed report in the Newsletter
   - No Council meeting since then.

6. Other Business:
   6.1. Dave presented his case. Raju talked what Chapter can do to help EIT in getting the required engineering experience.

7. Next Meeting Date and Adjournment
   7.1. Next meeting set for November 12, 2010 at 6:30pm, Venue: Yee Hong Center, to be booked by Ken. Parvez will arrange extra food.
   7.2. Motion moved by Rakesh, seconded by Uthayan to adjourn the meeting.
   7.3. Meeting adjourned at 9:30 PM ET

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