



**Agenda of Meeting # 6 (13 August 2010)**

MEETING:	<b>PEO Scarborough Chapter Board Meeting</b>		
DATE:	Thursday, 2010-08-13	TIME:	6.30 PM ET
LOCATION:	Community Centre Room, 39 Kimbercroft Road.ON, (NW of Markham Rd. and Milner Avenue, Scarborough).	PAGE:	1 of 2
CHAPTER BOARD:	Raju Chander, P.Eng. N. Asogan, P.Eng Ranee Mahalingam, P. Eng Madu Suthanan, P.Eng Murad Hussain, P.Eng Mahesh Mathrani, P.Eng. Whitefield Ye, P.Eng. Pompilian Tofilescu, EIT Joe Ha, EIT	Chair Vice Chair Past Chair Secretary Treasurer Executive Executive Executive	GUESTS  Volunteers  Councilors  See attendance list

**1. Call to Order**

- 1.1. xxxx called the meeting to order at xxx pm
- 1.2. Introduction of new members

**2. Routine Business**

- 2.1. Appointment of minute taker
- 2.2. xxxxx was appointed to take minutes for this meeting. xxx moved and seconded by xxxxx
- 2.3. Approval of Agenda -Moved by xxxxx, seconded by xxxxxx, all in favour.
- 2.4. Approval of 2010-07-12 meeting minutes, Moved by xxxx seconded by xxxxxx, all/xxx in favour.
- 2.5. Monthly Financial Statement - Murad
- 2.6. Action items outstanding from previous meeting minutes – all outstanding items have been included in this agenda.

**3. Decisions**

No decision items

**4. Input/Action Items**

- 4.1. Mentorship Programme - Training July 24, 2010 (Whitefield)
- 4.2. Volunteer Training Photography editing – Aug 21, 1 to 5 PM. (Asogan)
- 4.3. Volunteer Training WORD Advanced – Oct 16, 1 to 5 PM. (Murad).
- 4.4. Event List and New Events include BBC, Athletics etc. (Murad)
- 4.5. New Technical Presentation – Light and Health by Uthayan Thiagarajah (Uthayan)
- 4.6. Adam Beck Visit, Oct 1,2010 (Kannan/Murad) – PEO insurance will not cover people travelling by car. Adviced by PEO to use bus facility.
- 4.7. Bombardier Aerospace – September 19 (Pompilian).
- 4.8. “How to start your own business” – seminar for engineers (George)
- 4.9. Preventive Maintenance Seminar (Mahesh)
- 4.10. New Disciplines in PEO Seminar – Report (Joe Ha)
- 4.11. Newsletter release (Pompilian) – Email Blast sent or not.
- 4.12. Scholarship Sub-Committee (Kannan)
- 4.13. GLP – Team report (Raju/Madu/Murad)
- 4.14. Athletics Question bank (Paul)
- 4.15. Athletics – Chapter Level \_ November 27, 2010 (Pompilian)
- 4.16. Monitoring of our activities in 2010 to match Business Plan Submission – (Murad)
- 4.17. Assets list report status (Ken Chiu)



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Ontario**  
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- 4.18. Web Updates – (Asogan)
- 4.19. Updated Volunteer list – (Whitefield)
- 4.20. Proposal to institute an award for volunteers at the Chapter level – (Kannan)
- 4.21. Mathletics request by Panorama India ([www.panoramaindia.ca](http://www.panoramaindia.ca)) for November 2010 (Raju/Asogan)

**5. Information**

- 5.1 Councillors' Report

**6. Other Business:**

- 6.1

**7. Next Meeting Date and Adjournment**

- 7.1. Next meeting set for xxxxxxxx at 6:30pm, Venue: xxxxxxxx, to be booked by xxxxx.. xxxxx will arrange extra food.  
Adjournment
- 7.2. Motion moved by xxxxx., seconded by xxxxx to adjourn the meeting.
- 7.3. Meeting adjourned at xxxxx PM ET